

OFFICE OF THE EXECUTIVE ENGINEER (C-V)
ELECTRICITY DEPARTMENT
ROOM NO.1802, NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, NEW DELHI

QCM No. 02/AEE/EE(E)C-V

Dated: 24/05/2018
Due on: 31/05/2018

To,

Dear Sir(s),

Please quote your lowest rate for the following work in sealed cover duly super scribed with quotation number and date. Your sealed quotations must reach in the office of concerned AE(E) by 03:00 PM on the due date. Quotations received will be opened at 03:30 PM on the same date in the office of AE(E) at Palika Kendra presence of suppliers or their representative who may desire to attend.

It shall be responsibility of the quotationer to ensure that their quotation reaches in time. As such the quotation received after the due date and time will not be considered.

SUB: Repair & Maintenance of the Building at NDCC Phase-II.

S.H: S/I/T/C of Scroller Poster Display at Convention Centre (Block-B), NDCC Phase-II

S.No.	Description	HSN Code	Qty. in Sq. ft.	Rate per Sq ft. (In figure) (Rs.)	Rate per Sq ft. (in words) (Rs.)	Amount (Rs.)
1	Scroller Poster Display (single side box, 6 Images) Size of (11'x4½')	9618	99 sq. ft. Two no. complete box. (size of each box is 49.5 Sq. ft. approx.)			
	GST @18%					
	Total					

P.T.O

OTHER TERMS AND CONDITIONS:

1. **RATES:** The rates of each item be written in figures as well as words. The quotation should include completion-of-work at site at Convention Centre NDCC Phase-II failing which the offer is liable to be rejected.
 2. **VALIDITY:** The rates should hold good for 3 months from the date of issue of the quotation. The validity period quoted less than 3 months will not be taken into consideration.
 3. **Completion Period:** The work should be completed at site within 20 days from the written order
 4. **Taxes:** Prices quoted by quotationer should be exclusive of GST.
 5. **Compensation of delay/Liquidated Damages:** Recover from contractor as agreed liquidated damages as under:
For work 0.5% of the amount of work order per day subject to maximum of 10%.
 6. **Replacement/Repair:** Defective material/substandard work shall be replaced/re-done free of cost within 10 days after receipt of intimation from office failing which necessary recovery shall be made from the pending bills/dues of the firm.
 7. **RISK Completion Clause:** The firm will be legally bound to execute the order after its acceptance within the delivery period as stipulated in the order. In case the firm fails to execute the order either in full or part within the stipulated period this department reserves the right to make risk purchase at cost & risk of the firm without making any reference and thereafter make recoveries from the firm if blamed necessary.
 8. **PAYMENT:** Our standard terms of payment is within **15-30 days** after the receipt of bill in duplicate duly stamped and pre-receipted subject to satisfactory completion of work.
 9. **Terms and conditions:** If any, condition imposed by the firm other than the ones specified by us shall not be acceptable and the quotation submitted shall be rejected without making any reference.
 10. The department reserves the right to accept the rates other than the lowest of each individual item or reject any quotation without assigning any reason.
 11. **Performance Guarantee/Security:** The performance guarantee/security will be deducted from the bill of the contractor @ 10% of gross amount which shall be refunded after completion of guarantee period of one year.
 12. Technical Specification attached.
- N.B.: Please read the specifications and other terms & conditions carefully and make your offer very clear and specific in all respects. Any ambiguity noticed in the quotation particularly in r/o specifications will render quotation 'NOT ELIGIBLE' and will therefore be ignored without making further reference even if the firm may emerge as the lowest quotationer.

Yours faithfully,



Executive Engineer (Electric) C-V

Technical Specification

S.H: S/I/T/C of Scroller Poster Display at Convention Centre (Block-B), NDCC Phase-II

Product:	Scroller Poster Display (single side box, 6 Images)
Size:	(11'x4½')
Material:	(i) Frame: Aluminum alloy (ii) Cover: Poly Carbonate or tempered glass (iii) Door: Openable with lock on the frame (iv) Light Source: LED Module with Micro-control board, roller, wire, plug etc. (v) Light Make: Osram/Samsung
Remote Control:	For setting of time Picture: Perfectly visible Roller Diameter: 50 mm or more, Thickness: 2mm to 3 mm
Frame Colour:	Aluminum Silver/Black
Voltage:	110 V/230 V (180-250 Volt A.C.)
Time:	Can adjust settle time from 1 to 99 seconds
Guarantee:	One Year (Every part of Scroller Box)

SPECIAL CONDITION

1. Complaints be attended during the guarantee period within 5 hours. failing which penalty @ ½ % per day of the quoted amount shall be imposed.
2. Documents in support of registration of contractor with EPFO & ESI Welfare Board for the work, if applicable. The firm GST registration should be submitted by the contractor.
3. Images/pictures will be decided at the time of issue of the work order.
4. Size of the Scroller Poster Display (single side box) can be adjusted with minor (±) tolerance as per the site requirement and as per the direction of Engineer-in-Charge at site. However, no extra payment will be made against this.



EE(E)C-V



AEE(C-V)



JEE(C-V)